



NAURU UTILITIES CORPORATION

JOB DESCRIPTION

Department: POWER DISTRIBUTION

Position: Power Distribution Manager

Reports to: General Manager Operations

Supervises: Team Leader Power Distribution Operations, Team Leader Line Clearing, and Team Leader Underground Cables.

Responsibilities & Accountabilities:

1. Manage planning, design and monitoring of all power construction, transmission and distribution works.
2. Provide technical and engineering designs of all high, medium, low voltage Transformers.
3. Plan, design and implement power transmission and distribution protection systems.
4. Plan, design and implement upgrading of existing power distribution infrastructure and earth systems.
5. Control and monitor transmission and distribution systems technical losses.
6. Lead the development, formulation and implementation of transmission and distribution high and low voltage projects within deadlines and budgets.
7. Monitor performance of Power Distribution hardware and recommend improvements.
8. Analyse Power distribution failures and suggest or implement appropriate resolutions.
9. Propose to NUC management cost reduction initiatives while maintaining high efficiency of power transmission and distribution systems.
10. Carryout design and installation of public and street lighting.
11. Provide engineering support to staff in operation and maintenance of power distribution systems.
12. Develop Power distribution safe working procedures and ensure compliance at all times.
13. Prepare weekly, monthly reports, fault reports, annual budgets and submit to GMPO
14. Maintain documentations of all Distribution engineering task performed for future reference purposes.
15. Develop training needs analysis for all staff in the department.
16. Co-operate fully with NUC Management regard to any duty or requirement imposed on them by the relevant Health and Safety legislation to allow that duty or requirement to be carried out or complied with.
17. Any other reasonable duties and responsibilities considered appropriate and relevant by NUC Management.

PERSON SPECIFICATION

Position: POWER DISTRIBUTION MANAGER

Minimum Education: Degree or Advanced Diploma or Diploma in Electrical/Electronic Engineering.

Experience: At least 7-10 years in Power Distribution Sector & 4 years in a senior position.

Skills:

- Extremely high Electrical Skills
- Language Competency, high written & spoken English
- High level report writing
- Motivating, developing & directing
- Coordination
- Critical thinking
- Service oriented
- Judgement & decision Making
- Monitoring
- Learning Strategies
- Complex problem solving
- Valid driving license
- Computer literate
- Management.
- On the job training

Personality:

- Fit & Healthy
- Non Smoker
- Highly committed and dedicated
- Ability to handle pressure & frustrations
- Team Player
- Positive thinker
- Passion for excellence in service
- Self-starter

Work conditions: Must be able to:

- Work extended hours
- Work as a team
- Frustration
- Unforeseen Weather
- Heavy equipment
- Stressful
- Immediate service