



SPREP

Secretariat of the Pacific Regional
Environment Programme



10th Pacific Islands Conference

NATURE CONSERVATION AND PROTECTED AREAS

Nature Conservation Action for a Resilient Pacific

REQUEST FOR TENDERS

File: AP 2/18/11
Date: 12 June, 2020
To: Interested suppliers
From: Isabell Rasch, Project Coordinator GEF6 RIP

Subject: Request for tenders: RMI Battler Vehicle

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values. These values guide all aspects of our work:
 - We value the Environment
 - We value our People
 - We value high quality and targeted Service Delivery
 - We value Integrity
- 1.3. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

- 2.1. SPREP would like to call for tenders from suppliers who can supply and deliver a new compact sports utility vehicle to the Republic of Marshall Islands.
- 2.2. The successful applicant will need to provide and deliver the vehicle and accessories as per the attached specification to RMI by 15 July 2020.
- 2.3. The Tender Evaluation Process will consider the ability of suppliers to provide after sales services to assist with maintenance of the vehicle.

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested suppliers must meet the following conditions:
 - i. Have a current valid business license
 - ii. Must be an authorized agent or car dealer based in Majuro.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested supplier satisfies the conditions stated above and can meet the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria:
- 4.2. Tender documentation should outline the interested supplier's complete proposal: methods, timeframes and costs.
 - i. Financial proposal must include the breakdown of costs



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a) including freight to RMI

- ii. Delivery time frame
- iii. Three (3) references

- 4.3 Tenderers/Bidders must insist on an acknowledgement of receipt of tenders/proposals/bids.
- 4.4 This procurement is exempt from any sales, excise tax and import duty. Suppliers are asked to provide prices that exclude these taxes.

5. Tender Clarification

- 5.1. Any clarification questions from applicants must be submitted by email to Maraea Pogi on maraeap@sprep.org, copy bradley@sprep.org and isabellr@sprep.org before 22 June 2020. A summary of all questions received with an associated response will be posted on the SPREP website www.sprep.org/tender by 24 June 2020.

6. Evaluation criteria

- 6.1 SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tenderer satisfies the following criteria:
- i. All of the requirements, as detailed in the attached specification are met (30%)
 - ii. The supplier has demonstrated experience in the supply and delivery of vehicles into the Pacific and an ability to provide after sale support to assist with maintenance (30%)
 - iii. Delivery of vehicle to RMI is within delivery time frame of 15 July 2020 (20%)
 - iv. Financial proposal must include the breakdown of costs including freight to RMI (20%)

7. Deadline

- 7.1. **The due date for submission of the tender is: 30 June 2020, midnight (Apia, Samoa local time).**
- 7.2. Late submissions will be returned unopened to the sender.
- 7.3 Please send all tenders clearly marked 'TENDER: RMI Battler Vehicle':

Mail: SPREP

Attention: Procurement Officer

PO Box 240

Apia, SAMOA

Email: tenders@sprep.org (MOST PREFERRED OPTION)

Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception,
Vailima, Samoa.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.



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For any complaints regarding the Secretariat's tenders please refer to the
Complaints section on the SPREP website
<http://www.sprep.org/accountability/complaints>



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ATTACHMENT

TERMS OF REFERENCE

RMI Battler Vehicle Specifications

Vehicle: BRAND NEW 2020 compact SUV.

Budget USD 24,000

Colour: White or Black

Body: 5-Door SUV

Engine: 2.0-2.4L 4-cylinder petrol

Trans: 6-Spd Automatic

Drivetrain: Front Wheel Drive, or all wheel drive. Centre Limited Slip Differential preferred

1. Air-Conditioning
2. Power Steering
3. Power Windows
4. Bluetooth connectivity
5. Folding rear seats
6. Alloy wheels
7. Seating Capacity for 5
8. Minimum cargo space 60cu. ft
9. Fuel Economy – Min 20 combined MPG
10. 2 Dual High Back Buckets seats, 3 x Fold Flat Rear
11. Anti-lock brakes
12. Stability and Emergency Braking assist
13. Passenger and Driver Airbags
14. Traction Control
15. Rear view Camera
16. All Weather Floor Mats
17. Weather shield
18. Mudguards
19. Towbar
20. 3 Year Factory Warranty on Parts & labor