



**REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY**

No. 149

31<sup>st</sup> July, 2020

Nauru

G.N.No. 486/2020

**PUBLIC SERVICE ACT 2016**  
**SECTION 16 (1a)**

**CREATION OF POSITION**

**PURSUANT TO** the powers in that behalf vested in me, under Section 16, Subsection 1, Clause (a) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P.**, President and Minister responsible for the Public Service, **DO HEREBY**, create the following positions with effect from 9<sup>th</sup> June, 2020;

**DEPARTMENT OF FOREIGN AFFAIRS & TRADE**  
*(Secretariat)*

**Creation of Position**

<b>Designation</b>	<b>No. of Position:</b>	<b>Salary Band</b>
Assistant Director	1	Band 12.3 - \$17,121 per annum

Dated this 27<sup>th</sup> day of July, 2020

**H.E HON. LIONEL ROUWEN AINGIMEA, M.P**  
**PRESIDENT AND MINISTER**  
**RESPONSIBLE FOR PUBLIC SERVICE**

**PUBLIC SERVICES ACT 2016**

**SECTION 16 (1a.)**

**CREATION OF PUBLIC SERVICE POSITION**

**PERSUANT TO** the powers in that behalf vested in me, under Section 16 subsection 1 clause a, of the Public Services Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P.**, President and Minister responsible for the Public Services, **DO HEREBY**, create the following position with effect from 14<sup>th</sup> January 2020;

**DEPARTMENT OF FOREIGN AFFAIRS & TRADE**

**(Protocol & Administration)**

**CREATION OF POSITION**

**DESIGNATION OF OFFICE**

Personal Assistant

**NO. OF POSITION**

1

**SALARY SCALE**

Band 8.3-\$12,505

Dated this 15<sup>th</sup> day of January 2020

**H.E. LIONEL ROUWEN AINGIMEA, M.P.**

**PRESIDENT**

**AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE**

G.N.No. 488/2020

**PUBLIC SERVICE ACT 2016**  
**SECTION 27A (2)**

**NOTICE OF PROMOTION**

The provisional promotion of the following officer is hereby notified for public notification with effect from 20<sup>th</sup> April, 2020;

**DEPARTMENT OF EDUCATION**

*(Secretariat)*

<b>NAME:</b>	<b>FROM:</b>	<b>TO:</b>
Sharina Deiye	Principal (NC) Band 12 - \$15,791 per annum	Director of CASE Band 13- \$15,979 per annum

Dated this 17<sup>th</sup> day of June, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

G.N.No. 489/2020

**PUBLIC SERVICE ACT 2016**  
**SECTION 83**

**NOTICE OF RESIGNATION**

It is notified for general information that the following officer's resignation has been accepted effective as of 25<sup>th</sup> May, 2020.

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

*(Direct Observation Treatment)*

<b>NAME</b>	<b>POSITION</b>	<b>SALARY BAND</b>
Perry Dene Jeremiah	TB DOTS Assistant	Band 5 - \$8,899 per annum

Dated this 17<sup>th</sup> day of June, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

G.N.No. 490/2020

**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position;

**DEPARTMENT OF EDUCATION**  
*(ADMINISTRATION)*

**POSITION** : Teacher Aide  
**No. of POSITION** : Ten (10)  
**SALARY RANGE** : Band 6.1-\$13,762.00 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

To assist the teachers in the school with their resources; preparation of area for activities and other general errands contributing to student's quality learning.

**DUTIES & RESPONSIBILITIES:**

- Assisting the Teachers in the school designated to
- Preparing teaching resources/materials and activity areas as well in advanced
- Designing creative and attractive teaching resources/materials or certain activity setup if not readily available
- Assisting students with manual tasks
- Collect discarded clean items that can be used for teaching resources/materials or enhancing activity areas
- Adhere to Public Services Act 2016, Education Act 2011 and other relevant policies
- Perform other duties that are compatible with the position.

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Community Volunteer work
- Creative
- Skills to improvise
- Patient
- Punctual
- Friendly
- Hard working

Applications should be submitted to the Acting Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 21<sup>st</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

G.N.No. 491/2020

**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position;

**DEPARTMENT OF EDUCATION**  
*(Secretariat)*

**POSITION** : Management Secretary (C.A.S.E)  
**No. OF POSITION** : One (1)  
**SALARY RANGE** : Band 4.1-\$12,248 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

Provide administrative support across the organisation

**DUTIES & RESPONSIBILITIES:**

- Assist the office Director and Managers in general administration of the Education Office
- Welcoming visitors and clients
- Direct visitors to the appropriate officer or office
- Answering calls and taking messages
- Enter into Mail log book received, sort and distribute mails daily
- Attend and provide support services to Education officers and clients
- Processing documents to relevant department and file copies in the Master file
- Enter into the log book all documents processed to HR or other departments
- File officer's personal documents into individual files
- Corresponding with relevant departmental services for needed services within the department e.g ITC officer to fix ICT equipment; Public administration maintenance officer to fix broken door, air condition etc)
- Typing documents, photocopying documents, filing documents and printing out documents
- Enter school's timesheet data into the FMIS timesheet excel
- Maintain the healthy and good appearance of the administration office
- Follow up on document's progress status
- Adhere to the Public Service Act 2016, Education Act 2011 and relevant policies
- To perform such other duties compatible with the position as determined by the senior officers in the Administration Division, the Director or the Head of Department

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Senior secondary school leaving certificate
- Certificate or higher qualification office management
- Verbal and written communication skills
- Attention to detail
- Regular attendance and punctuality
- Interpersonal skills
- Customers-service orientation
- Reliability

G.N.No. 491/2020(Cont'd)

Applications should be submitted to the Acting Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 21<sup>st</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

G.N.No. 492/2020

**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF EDUCATION**  
*(Secretariat)*

**POSITION** : Courier (Driver)  
**No. OF POSITION** : One (1)  
**SALARY RANGE** : Band 2.1- \$10,501 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

Responsible for distributing packages and documents to the schools and other institutions and organizations. The courier officer also picks up documents and packages from the schools and other institutions and organizations.

**DUTIES & RESPONSIBILITIES:**

- To deliver packages and documents
- To load and unload packages with precautions
- Obtain signatures of recipients of packages and documents outgoing and incoming items
- Plan the most efficient routes for delivering items
- Deliver verbal messages accurately as possible
- Check accuracy of names and addresses of recipients of packages and documents
- Perform routine basic maintenance on delivery vehicle
- Sort urgent delivery and general delivery items for prioritization
- Report delivery vehicle accident
- Report complaints from recipients of documents and packages
- Enter into the log book delivery services each day
- Take appropriate security and ethical precautions with packages
- Take notes and deliver messages
- To drive carefully
- Assist other officer when need to
- Adhere to the Public Service Act 2016, Education Act 2011 and relevant policies
- To support the department by performing other duties as assigned by the Director or the Head of the Department

G.N.No. 492/2020(Cont'd)

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Driver's license, ethical person
- Senior Secondary School Leaving Certificate; driver's license
- Verbal and written communication skills
- Attention to detail
- Regular attendance and punctuality
- Interpersonal skills
- Reliability
- Friendly disposition
- Ability to prioritize

Applications should be submitted to Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 21<sup>st</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

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**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position;

**DEPARTMENT OF TRANSPORT**  
*(DCA)*

**POSITION** : Security Guard  
**No. OF POSITION** : Five (5)  
**SALARY RANGE** : Band 2.1-\$10,501.00 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

To safeguard Airport properties/workers/passengers/aircraft from an act of unlawful interference

**DUTIES & RESPONSIBILITIES:**

- Guard the aerodrome facilities including airport terminal building, runway and navigational aids;
- Maintain security of all restricted areas, and deny entry to unauthorised persons;
- Necessary to remove unauthorised persons from restricted areas;
- To write reports of certain activities observed during assigned shifts;
- To remain present at assigned posts and only leave posts when approved by Duty Supervisor;
- Capable of working shift, and must be healthy, sober and able to work with others;
- To perform other associated duties as assigned by superior.

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Capacity Building/First aid/Safety Training;
- To meet ICAO international standard;
- Completed form 5;
- Good written and spoken English;
- Avsec NZ Screener Course and Dangerous Goods – 20 To 25 august2018 – New Zealand – Certificate conducted in Nauru;
- Minimum qualification of year 11 or Form 5;
- Must have a fair command of written and spoken English;
- Must have a valid driver’s license;
- Must have current valid police and medical clearance;
- Excellent Teamwork/Communication/Customer-service

Applications should be submitted to Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 21<sup>st</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**



**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position;

**DEPARTMENT OF JUDICIARY**  
*(Secretariat)*

**POSITION** : Personal Assistant  
**No. OF POSITION** : One (1)  
**SALARY RANGE** : Band 10.1-\$18,722 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

- Mail register entries: Recording all incoming correspondence and emails, noting in register action required and action taken, including noting appropriate file number if applicable
- Provide confidential administrative and personal support to Chief Justice including managing chambers, making appointment, maintain appropriate records, screening telephone calls and arranging travel, protocol.
- Judgement typing and general type of speeches
- Prepare judgements, correspondence and other documents from oral, written or audio recorded instructions
- Forwarding of Court Decisions to Paclii
- Liaise with Court staff in relation to administrative and other matters
- Other duties as directed by the Chief Justice or in the absence of Chief Justice, duties directed by the judges, Resident Magistrate, and Registrar

**DUTIES & RESPONSIBILITIES:**

- Mail register entries: Recording all incoming correspondence and emails, noting in register action required and action taken, including noting appropriate file number if applicable
- Provide confidential administrative and personal support to Chief Justice including managing chambers, making appointment, maintaining appropriate records, screening telephone calls and arranging travel, protocol.
- Judgement typing and general type of speeches
- Prepare judgements, correspondence and other documents from oral, written or audio recorded instructions
- Other duties as directed by the Chief Justice or in the absence of Chief Justice, duties directed by the judges, Resident Magistrate, and Registrar

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Degree, Diploma or Certificate in Administrative/Secretarial studies
- Minimum Year 12 education or other relevant qualifications, qualification as a pleader would be added advantage
- At least 3 years of experience and some knowledge about the justice system of Nauru or any other common law jurisdiction
- Demonstrate high level of administrative, secretarial studies and organisational skills with ability to set priorities and meet deadlines.

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- Good written communications skills with ability to produce documents to a high standard of presentation
- Ability to plan, prioritise and co-ordinate, workload in order to conflicting deadlines
- Ability to work within a team environment
- Ability to work with minimum supervision
- Ability to exercise discretion and maintain confidentiality at all times

Applications should be submitted to Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 23<sup>rd</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

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G.N.No. 495/2020

**PUBLIC SERVICE ACT 2016**  
**VACANCY: SECTION 22**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position;

**DEPARTMENT OF JUDICIARY**  
*(Secretariat)*

<b>POSITION</b>	:	Law Librarian
<b>No. OF POSITION</b>	:	One (1)
<b>SALARY RANGE</b>	:	Band 5.1- \$12,983 gross salary per annum

**PRIMARY PURPOSE OF POSITION:**

- To ensure law reports statutes & digests or other law librarian materials are not removed from the library.
- To ensure a list if provided by the legal practitioners of any law library materials required/used in the district or supreme court hearings, it must all be returned to the library
- To maintain quietness of library users at all times
- To advise library users how certain books to be handled with care for 1) damaging the spine of the book (2) Cost of a book should be addressed
- To ensure that supreme court library rules be entertained at all times
- To ensure on a daily basis that government gazette/s be obtained from the chief secretary's office or gazette officer and be filed electronically and put to display on the library shelves
- To ensure acts and regulations be obtained from the clerk of parliament and be filed electronically and put to display on the library shelves
- To submit before closing of the legal year all missing books from lists of indexes to Chief Justice Resident Magistrate and Registrar
- To ensure legal practitioners, law students, public servants, members of the public, to register his/her names including time in & out

**DUTIES & RESPONSIBILITIES:**

- To ensure law reports statutes & digests or other law librarian materials are not removed from the library.
- To ensure a list if provided by the legal practitioners of any law library materials required/used in the district or supreme court hearings, it must all be returned to the library
- To maintain quietness of library users at all times
- To advise library users how certain books to be handled with care for 1) damaging the spine of the book (2) Cost of a book should be addressed
- To ensure that supreme court library rules be entertained at all times
- To ensure on a daily basis that government gazette/s be obtained from the chief secretary's office or gazette officer and be filed electronically and put to display on the library shelves
- To ensure acts and regulations be obtained from the clerk of parliament and be filed electronically and put to display on the library shelves
- To submit before closing of the legal year all missing books from lists of indexes to Chief Justice Resident Magistrate and Registrar
- To ensure legal practitioners, law students, public servants, members of the public, to register his/her names including time in & out from the library

G.N.No. 495/2020 (Cont'd)

**KNOWLEDGE, SKILLS & EXPERIENCES:**

- Minimum Year 12 education
- Certificate in Library from a recognised institution will be added advantage
- At least 3 year experience, working in public administration or in a library
- Must have excellent IT skills particularly Microsoft word and excel
- Must have good customer service skills
- Ability to communicate effectively both in English and in Nauruan
- Must be sober habits, diligent, and honest.

Applications should be submitted to Chief Secretary or Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 7<sup>th</sup> August, 2020.**

Dated this 23<sup>rd</sup> day of July, 2020

**SASIKUMAR PARAVANOOR**  
**ACTING CHIEF SECRETARY**

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**ENGAGEMENT TO MARRY**

**NAME OF PARTIES**

**Balthazar Agege** of Anibare District and  
**Lucy-Anna Detabouw** of Boe District.

**Raneesh Ronakh Narayan** of Fiji and  
**Jordania Deidenang** of Meneng District

**David Shepherd Dannang** of Anetan District and  
**Naomi Motiti** of Meneng District.

**Larry Notte** of Anetan District and  
**Bryony Dagagio (nee Akua)** of Nibok District

**DATE OF ENGAGEMENT** :

29<sup>th</sup> July, 2020

31<sup>st</sup> July, 2020

1<sup>st</sup> August, 2020

25<sup>th</sup> September, 2020

Dated this 28<sup>th</sup> day of July, 2020

**H.E. HON. LIONEL ROUWEN AINGIMEA, MP**  
**MINISTER IN CHARGE**

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G.N.No. 497/2020

**BIRTHS, DEATHS AND MARRIAGES REGISTRATION ACT 2017**

Births, Deaths and Marriages registered in the Month of May and late registration, 2020 and late registration are as follows: -

NAME	DOB	GENDER	MOTHER	TRIBE	PLACE OF BIRTH
Detangin Jaxon	1/06/20	Male	Agnar Deireragea	Eoaru	RON Hospital
Delilah Gloria Teresa	3/06/20	Female	Lady-May Wong	Iruwa	RON Hospital
Dily Shana	4/06/20	Female	Tullah Bill	Emea	RON Hospital
My-Faith Harmony Skeidabug ( <b>Twin 1</b> )	5/06/20	Female	Rina Ribauw	Iruwa	RON Hospital
My-Hope Melody Eitadabug ( <b>Twin 2</b> )	5/06/20	Female	Rina Ribauw	Iruwa	RON Hospital
Jayden Roronoa Zorome	9/06/20	Male	Bridget Rupert	Iruwa	RON Hospital
Terrance Talei Lofa	13/06/20	Male	Belamon-Maree Adu	Eamwit	RON Hospital
Rakema	17/06/20	Female	Penri Tom	Eamwit	RON Hospital
Lettisha Madora	17/06/20	Female	Aristle Jade Temaki	Eamwitmwit	RON Hospital
Andrew Tueb Abraham	18/06/20	Male	Romien Teimitsi	Eamwit	RON Hospital
Tenitika	18/06/20	Female	Kanneke Tsiode	Iruwa	RON Hospital
Chief-Fury Grandson Quabin <b>CAPELLE</b>	21/06/20	Male	Lilina Kamoriki	Eamwit	RON Hospital
Joseph	22/06/20	Male	Bera Demaunga	Iruwa	RON Hospital
Quinness Sulu Laura	26/06/20	Female	Georstina Togagae	Eamwit	RON Hospital
Christine Ivy Therese	29/06/20	Female	Franciana Adam	Eamwitmwit	RON Hospital
Jeffina FriRosa Masako	29/06/20	Female	Vandella Gadeanang	Deiboe	RON Hospital

**LATE BIRTHS REGISTRATION:**

NAME	DOB	GENDER	MOTHER	TRIBE	PLACE OF BIRTH
Suzie Kristina Grenaldi	28/05/20	Female	Jolisha Rasaqa	Iruwa	Suva, Fiji
Hedia Charlotte Danielle	2/04/20	Female	Manta Thoma	Iruwa	Suva, Fiji

**NAURUAN DEATHS:**

NAME	DOD	GENDER	AGE	TRIBE	PLACE OF DEATH
Zarina Dannang	3/06/20	Female	41 years	Eamwit	RON Hospital
Asnath Bam	4/06/20	Female	59 years	Iruwa	RON Hospital
Dan Agigo	5/06/20	Male	55 years	Emea	RON Hospital
Dily Shana Bill	7/06/20	Female	2 days	Emea	RON Hospital
Julio Santino Garabwan	11/06/20	Male	18 years	Iruwa	RON Hospital
Nora Adeang	16/06/20	Female	75 years	Emea	RON Hospital
Eric Gleeson	18/06/20	Male	76 years	Iruwa	RON Hospital
Conroy Detabene	21/06/20	Male	33 years	Eamwitara	RON Hospital
Motu Dabwadauw	30/06/20	Female	63 years	Iruwa	RON Hospital

G.N.No. 497/2020 (Cont'd)

**MARRIAGES:**

**Rykolen Jimwereiy** of Aiwo District and **Meshy Dekuro** of Anetan District on **2<sup>nd</sup> June, 2020** by **Reverend Morley Thoma** at **Assemblies of God**, Aiwo District.

**Ed-Anthony Adeang** of Denigomodu District and **Lady-I Roland** of Aiwo District on **5<sup>th</sup> June, 2020** by **Reverend Morley Thoma** at **Assemblies of God**, Aiwo District.

**Itsimaera Katangaua** of Nibok District and **Savannah Dageago** of Buada District on **6<sup>th</sup> June, 2020** by **Reverend Julian Capelle** at **Assemblies of God**, Buada District.

**Barras Akubor** of Yaren District and **Lori Stephen** of Nibok District on **4<sup>th</sup> June, 2020** by **Father Keleto Lemo Msc** at **Christ the King Church**, Arubo.

**Michael Moses Amwano** of Nibok District and **She Romanica Bill** of Anabar District on **11<sup>th</sup> June, 2020** by **Father Keleto Lemo MSC** at **Christ the King Church**, Arubo

**Twain Deidenang** of Aiwo District and **Penina Roland** of Anibare District on **12<sup>th</sup> June, 2020** by **Reverend Morley Thoma** at **Assemblies of God**, Aiwo District.

**Emmaus Amoe** of Ewa District and **Serafina Grundler** of Aiwo District on **20<sup>th</sup> June, 2020** by **Father Keleto Lemo MSC** at **Christ the King Church**, Arubo.

**Pio Atsime** of Yaren District and **Eljana-Rose Foilape** of Nibok on **22<sup>nd</sup> June, 2020** by **Father Keleto Lemo MSC** at **Christ the King Church**, Arubo

**Martin Ika** of Ewa District and **Alison Adeang** also from Ewa District on **29<sup>th</sup> June, 2020** by **Father Keleto Lemo MSC** at **Christ the King Church**, Arubo

**FRANCIS MAAKI DEIRERAGEA**  
**REGISTRAR FOR BIRTHS DEATHS and MARRIAGES**